**Town of Estancia**

**Regular Meeting of the Board of Trustees**

**Monday, December 21, 2020 6:15 pm**

**MINUTES**

**Michelle Jones is inviting you to a scheduled Zoom meeting.**

**Topic: Town of Estancia Board of Trustees Meeting**

**Time: Dec 21, 2020 06:15 PM Mountain Time (US and Canada)**

**Join Zoom Meeting**

[**https://zoom.us/j/91070280671?pwd=eGVOTjZHQjkrcVRkL0Q0Wk93eDhIUT09**](https://zoom.us/j/91070280671?pwd=eGVOTjZHQjkrcVRkL0Q0Wk93eDhIUT09)

**Meeting ID: 910 7028 0671**

**Passcode: 695119**

**One tap mobile**

**+13462487799,,91070280671#,,,,,,0#,,695119# US (Houston)**

**+16699006833,,91070280671#,,,,,,0#,,695119# US (San Jose)**

**Dial by your location**

**+1 346 248 7799 US (Houston)**

**+1 669 900 6833 US (San Jose)**

**+1 253 215 8782 US (Tacoma)**

**+1 312 626 6799 US (Chicago)**

**+1 929 205 6099 US (New York)**

**+1 301 715 8592 US (Washington D.C)**

**Meeting ID: 910 7028 0671**

**Passcode: 695119**

**Find your local number:** [**https://zoom.us/u/ac13jTsUjP**](https://zoom.us/u/ac13jTsUjP)

**Invocation and Pledge of Allegiance**

**The meeting was called to order at 6:19pm and Roll Call was taken:**

**Trustee Lovato- Present**

**Trustee Sedillo – Present**

**Trustee Chavez – Present**

**Trustee Hall – Present**

**Mayor Dial – Present**

1. **Approval/Disapproval of Agenda – Action Item**

**ACTION TAKEN:** Trustee Lovato made a motion to approve the agenda as written. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

**Page 1 of 4**

1. **Discussion/Approval of the December 7, 2020 Regular Meeting Minutes- Action Item**

**ACTION TAKEN:** Trustee Hall made a motion to approve the December 7, 2020 Regular Meeting Minutes as written. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

1. **Discussion/Approval of the December 21, 2020 Bill List – Action Item**

**ACTION TAKEN:** Trustee Sedillo made a motion to approve the December 21,2020 Bill list. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**

**No Public Comment**

**No Old Business**

**New Business**

1. **Discussion/Approval of an application for a setback variance- P&Z- Ms. Josie Chavez-**

**Action Item** Code Enforcement Officer Ms. Chavez presented the Board with an application for a setback variance on new construction with supporting documents submitted by Mr. Don Mitchel on behalf of First Baptist Church of Estancia, located at 301 S. 8th. Ms. Chavez explained the reasons for the request and told the Board that Mr. Mitchel had submitted a complete application and the application fee of $75.00. The Board carefully reviewed the documents and approved the application. **ACTION TAKEN:** Trustee Lovato made a motion to approve the application for a setback variance for the property at 301 S. 8th, Estancia NM. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

1. **Approve Resolution 2020-36** **Authorizing the Execution and Delivery of a Local Government Planning Grant agreement By and Between the NMFA and the Town of Estancia for $37,500.00- Action Item – Roll Call Vote**

Clerk Michelle Jones explained that approval of Resolution 2020-36 is part of the process for approving the NMFA grant to pay $37,500.00 to Bohannan Huston for a Preliminary Engineering Report for the Town of Estancia. The Town had to pay $16,437.50 toward the cost of the report, with the grant paying the balance. These PER reports are critical for the town and should be done every five years. **ACTION TAKEN**: Trustee Sedillo made a motion to approve Resolution 2020-36 Authorizing the Execution and Delivery of a Local Government Planning Grant agreement By and Between the NMFA and the Town of Estancia for $37,500.00. Trustee Hall seconded the Motion. Roll Call Vote: Trustee Lovato – Yes, Trustee Sedillo – Yes, Trustee Chavez – Yes, Trustee Hall – Yes. **MOTION CARRIED**

1. **Approve Resolution 2020-37 Open Meetings Act- Action Item- Roll Call Vote**

**ACTION TAKEN:** Trustee Hall made a motion to approve Resolution 2020-37 2021 Open Meetings Act. Trustee Chavez seconded the motion. Roll Call Vote: Trustee Lovato – Yes, Trustee Sedillo – Yes, Trustee Chavez – Yes, Trustee Hall – Yes. **MOTION CARRIED**

1. **Approve Resolution 2020-38 2021 Holiday Calendar- Action Item- Roll Call Vote**

**ACTION TAKEN:** Trustee Hall made a motion to approve Resolution 2020-38 2021 Holiday Calendar Act. Trustee Sedillo seconded the motion. Roll Call Vote: Trustee Lovato – Yes, Trustee Sedillo – Yes, Trustee Chavez – Yes, Trustee Hall – Yes. **MOTION CARRIED**

**Page 2 of 4**

1. **Mayor/Council:**

**Trustee Hall** wished everyone a Merry Christmas and a Happy New Year! He said he missed having our annual meeting at the library.

**Trustee Chavez** wished everyone a Merry Christmas and asked if we were going to have our annual Library report. Clerk Jones explained that it had been combined with the regular department updates at the last meeting. Unfortunately, with the Coronavirus situation, a meeting at the Library was not possible this year.

**Trustee Sedillo** took this opportunity to thank Fire Chief Chris Wolonsky and everyone who volunteered to drive Santa around Estancia, which was awesome! Trustee Sedillo also thanked Trustee Lovato and Mayor Dial for working together to handle town business while Trustee Sedillo was out of pocket hunting. Trustee Lovato took over Mayor Pro Tem duties during Trustee Sedillo’s absence.

**Trustee Lovato** also thanked Fire Chief Wolonsky and all who volunteered to drive Santa around. He commented that Mr. Jim Goodman was Santa and said it was an Awesome event!

Trustee Lovato also asked if we had received any more applications for the PD or the PW. We have not.

**Mayor Dial** said that starting tomorrow, Corona Virus vaccines will be available for our Fire Fighters/First Responders and then our Police Officers. He said that more vaccines will be coming later for our residents.

1. **Executive Session- As per motion and Roll Call Vote-** **Pursuant to NMSA 1978-10-15-1 to 10-15-4 Section (H) (2) (7) (8) Personnel, Pending Litigation, and Sale of real property**

**ACTION TAKEN:** Trustee Hall made a motion to go into Executive Session Pursuant to NMSA 1978-10-15-1 to 10-15-4 Section (H) (2) (7) (8) to discuss Personnel, Pending Litigation, and the Sale of real property. Trustee Lovato seconded the motion. Roll Call Vote: Trustee Lovato – Yes, Trustee Sedillo – Yes, Trustee Chavez – Yes, Trustee Hall – Yes. **MOTION CARRIED**

Executive Session began at 6:40 pm.

Return to Regular Session:

**ACTION TAKEN:** Trustee Hall made a motion to return to Regular Session. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

Trustee Hall said the only items discussed were those listed on the agenda and no action was taken.

Regular Session resumed at 7:49 pm.

**Page 3 of 4**

**Adjournment**

Trustee Chavez made a motion to adjourn the meeting. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED.**

The meeting adjourned at 7:50 pm.

**Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Page 4 of 4**